



Communicable Disease Prevention Plan

Introduction

Goals and Methods

The goal of this safety plan is to provide a safe environment for staff, volunteers, clients, performers, and patrons while they are at the Key Meek Arts Centre, where the risk of contracting a communicable disease is minimized.

Communicable disease prevention focuses on basic risk reduction principles to reduce the risk of transmission of COVID-19 and other communicable diseases. The fundamental components of communicable disease prevention include both ongoing measures to be maintained at all times and additional measures to be implemented as advised by Public Health through industry specific Provincial Public Health Orders for Gatherings and Events, and/or other Orders that may apply.

A communicable disease is an illness caused by an infectious agent or its toxic product that can be transmitted in a workplace or public place from person to person. Examples of communicable diseases that may circulate in a workplace include COVID-19, norovirus, and seasonal influenza.

Who is covered by this plan?

This plan covers everyone entering the Kay Meek Arts Centre (KMAC), whether it is staff, contractors, patrons, volunteers, artists or visitors.

Who is responsible for this plan?

This plan is a living document and policies and procedures will be reviewed as needed. Changes to this document will be communicated to all workers and artists, and communication will be sent out to all patrons and visitors to the venue. An individual risk assessment will be conducted for each unique theatrical event in order to address any specific risks and implement any mitigation strategies that are required.

Enquiries Regarding COVID-19 and Communicable Disease Safety

Should you have any questions regarding this COVID-19 Safety & Communicable Disease Prevention Plan, please contact: Elliot Banner, elliott@kaymeek.com.

Staff, Contractors and Volunteers

Staff Support

- Staff and contractors who are exhibiting symptoms of a communicable disease are encouraged to work from home, to the extent possible, or take a sick day when appropriate. Work at home support will be provided to staff so that a reasonable number of tasks can be completed remotely.
- Volunteers who are exhibiting symptoms of a communicable disease are to stay home and inform the volunteer supervisor of their situation.
- Staff will be provided the necessary time off to receive vaccines for vaccine-preventable diseases, to the extent possible.

Masks

- Staff, contractors and volunteers are welcome to wear masks, particularly when physical distancing is not possible.
- Staff, contractors and volunteers will, as much as possible, wear masks should they be requested to do so by visiting artists, other visitors, or as required by a renter's communicable disease plan.

Cleaning and Ventilation

- Proper hand hygiene is encouraged for all staff, contractors and volunteers, and hand washing/sanitizing stations are available throughout the theatre. Staff, contractors and volunteers are encouraged to cover coughs and sneezes into their elbows.
- Janitorial staff are scheduled to clean used areas regularly and after events.
- Cleaning supplies, including disinfectant, are available to staff, contractors and volunteers at key locations in the building. The use of these supplies to clean touched surfaces whenever appropriate is encouraged.
- The building's ventilation system will be maintained in proper working order to provide adequate ventilation at all times.

Patrons

- KMAC is a mask-friendly environment.
- Ticket holders are welcome to wear masks when inside the building.
- Masks will be made available for patrons.
- Hand sanitizer is available at stations throughout the building.
- Ticket holders are asked to stay home if they are feeling unwell. They may contact the box office for possible options if they need to miss a show.
- Ticket holders are asked to treat staff and volunteers with respect. Visitors unwilling to follow our Communicable Disease Prevention Plan may be asked to leave.
- Ticket holders are asked to respect the comfort levels of other patrons.

Renters

- Renters must comply with the KMAC Communicable Disease Plan, to the level required by KMAC staff, visitors and volunteers.
- This includes not attending the KMAC if feeling unwell.
- The primary renter is responsible for all safety and health rules being followed by their group and its members.
- Depending on the activity, renters may be required to have their own Communicable Disease Plan approved by the Technical Director.

Updates

KMAC commits to monitoring information from the [Public Health Officer](#), [BC Centre for Disease Control](#) and/or [Vancouver Coastal Health](#) for new or emergent communicable diseases of concern. Specifically, we will rely on their guidance, notices or orders and what steps are to be taken and, as much as possible, be ready to implement or maintain measures as advised or directed by public health or [WorkSafeBC](#).